



NSCS BEVERLY CAMPUS

Arrival & Dismissal Procedures

DROP-OFF PROCEDURE (starting at 7:45am):

Students in Preschool-Grade 2

These students are to be **dropped off at their classroom door** by an adult or an older sibling (gr. 3-8). The adult or older sibling must make sure that the child is received by the teacher. Please use the **main school doors**, which are the black double doors facing Conant Street.

Students in Grades 3-8

These students may be dropped off at the **handicapped entrance** to the building by the cones that read "Student Drop-off Zone". Cars are to enter the parking lot through the furthest egress from the building, travel around the back of the parking lot, and up to the drop-off area. Children are to remain in the car until it comes to a complete stop next to the cones. After the driver puts the car in park, students are to exit the car from the passenger's side and walk to their classrooms independently.

PICK-UP PROCEDURE (starting at 2:30pm):

Students in Preschool-Grade 2

Parents or designated/approved adults are required to enter the building through the **main school doors** (black double doors facing Conant Street) and retrieve their child from their respective classroom.

Students in Grades 3-8

These students will be dismissed from Lower Parish Hall. Parents or designated/approved adults will follow the same system for drop-off, pulling car up to the "Student Drop-off Zone" cones. Students will walk to their cars under the guidance of a staff member. Alternatively, parents or designated/approved adults may park in the parking lot and retrieve their child in Lower Parish Hall.

We kindly ask that any time you enter the school building during arrival/dismissal, you park your car in a parking space. Please do not leave your car unattended alongside the handicap railing. This space is reserved for drivers in the carpool lane that will not be exiting their vehicles. **Please do not park on the Conant Street sidewalk in front of the school.**